



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

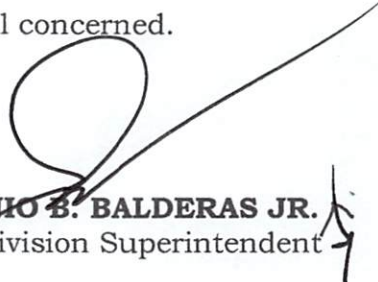
13 July 2026

DIVISION MEMORANDUM
No. **465** s. 2026

**TECHNICAL ASSISTANCE ON THE FINALIZATION OF SCHOOL
IMPROVEMENT PLAN (SIP) SY 2025-2028**

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. In support of the implementation of the Quality Basic Education Development Plan (QBEDP) and the Division Education Development Plan (DEDP), this Office, through the School Governance and Operations Division (SGOD), will conduct a **Technical Assistance on the Finalization of the School Improvement Plan (SIP)** on **July 15, 2026**, at **9:00 a.m.** onwards at the **4th Floor, SDO Building I, Brgy. Potol, City of Tayabas, Quezon.**
2. The activity aims to assist school heads in ensuring that their strategic directions, interventions, and proposed programs, projects, and activities are aligned with the goals and priorities of the Division.
3. Participants in this activity are all public elementary and secondary school heads and selected personnel from the SGOD. To facilitate the completion and finalization of the SIP, participants are required to bring their laptop, extension cord, printer, and sufficient supply of A4 bond paper.
4. For immediate dissemination and compliance of all concerned.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Enclosure: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

**SCHOOL IMPROVEMENT PLAN
TECHNICAL ASSISTANCE**

SGOD- technical assistance on the finalization of school improvement plan (sip) sy 2025-2028
PLNRE2HI-000001/July 13, 2026



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